

# Butner Christmas Parade

## Saturday, December 2, 2023

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### REGISTRATION, INSPECTION & APPROVAL

- **WHEN:** Registration begins at 12:00 pm and closes at 1:30 pm. The parade does not require advance registration. Approval of entry and payment is made at check-in, the day of the event, at the beginning of the parade line-up.
- **WHERE:** Line-up begins at the intersection of 12<sup>th</sup> Street and West G Street. Once you have checked in, passed a safety inspection, and been approved, you will be directed to your place in the parade line-up, along both sides of West “G” Street. One representative from each group must sign in and provide the required information to the BCA.

### LINE-UP

- **WHEN:** The parade begins at 2:00 pm and all parade participants should be in place, ready to move, no later than 1:30 pm.
- High School bands, drill teams and ROTC members should unload on West F street, near Central Avenue, between the Butner Public Safety building and old fire station, and walk to the vacant field located behind the old fire station now called the “Butner Public Safety Training Facility”. **DO NOT UNLOAD on Central Avenue** or try to pull into the vacant field for drop-off. Once students are dropped off, all band and ROTC transport vehicles should be relocated and parked along “A” Street, at the end of the parade, for pick-up after the parade has completed.

### PARADE ROUTE

- The parade will begin at the intersection of West “G” Street and Central Avenue, and travel east on Central Avenue, ending at “A” Street. Parade participants can only exit the parade on “A” street, either towards the National Guard Armory or towards Newton Instruments, unless instructed by Butner Public Safety to exit the parade. All vehicles should come to a complete stop before participants disembark. Please keep a safe distance behind the parade entry in front of you.

### PARADE RULES

- Parade rules are established to ensure that everyone attending or participating in the parade has a festive and safe environment.
- Parade themes: All parade entries **must have a Christmas theme** and be appropriately decorated. If your parade entry is not Christmas-oriented, you will not be allowed in the parade. The Butner Community Association has the final determination of what is appropriate.
- Parade entry fees are as follows:
  - **Free – Non-profit, Civic & Government organizations, High School Marching Bands, Drill Teams, ROTC, Firetrucks and Emergency Vehicles**
  - **\$10 – per truck/float/trailer combination for businesses**
  - **\$10 – Walking Groups (dance, sports, martial arts, horses), fee is per group**
  - **\$10 – Motorized Vehicles (car, truck, motorcycle, or golf cart), fee is per vehicle**

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- Music – Christmas music is the **only music allowed** in the parade and **“explicit lyrics” are prohibited**. Violators will be instructed by Butner Public Safety to exit the parade.
- Candy – the distribution of candy is allowed, but it is not required. We urge you to limit how much is distributed and be careful when tossing the candy so not to injure anyone. Please keep in mind that other parade participants are also distributing candy.
- One Santa Rule – The BCA provides a float at the end of the parade for Santa. No other Santas are allowed in the parade.
- Noise – loud noises from cars and motorcycles revving their engines are not allowed and violators may be instructed by Butner Public Safety to exit the parade.
- All parade vehicles are prohibited from performing burnouts, wheelies or participating in any other reckless or negligent actions. All wheels must remain on the road at all times.
- All NC traffic laws are applicable during the parade. Any violators may be asked to exit the parade route.
- Responsibility - For all parade participants, the leader of that group accepts responsibility for the communication of all parade rules to all participants in his/her group and to abide by all the rules of the parade. By participating in the parade, the leader, and all participants, agree to waive and hold harmless the members of the Butner Community Association and the Town of Butner, of all liabilities and responsibility for any injury, damage or loss sustained by participants, guests, or vehicles before, during and after the parade.
- Adult supervision is required for all children under the age of 14.
- All body parts must be kept inside the vehicle, floats, and trailers. Vehicles must come to a complete stop before participants disembark.
- Solicitation, or selling of items in or along the parade route is prohibited.
- The Butner Christmas Parade is a rain or shine event.

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### PARADE ENTRY FORM

#### Contact Information

Circle Organization Type:    Non-Profit   For Profit   Church   Civic   Municipality

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Circle Entry Type:   \* Number of Walkers \_\_\_\_\_

                                 \* Type of Vehicle:    Car    Truck    Truck and Trailer    Motorcycle

                                 \* Number of Vehicles \_\_\_\_\_ (truck and trailer = 2)

Amount Paid: \_\_\_\_\_

#### Release

I have read the Instructions for Participants and agree, on behalf of my organization, to adhere to all instructions, guidelines and safety rules and will communicate these instructions to all participating members of my organization. In addition, I, and all members of my organization, agree to follow all instructions from Parade officials on the day of the event. I accept full responsibility for my own safety and those participating members of my organization while participating in parade activities. I further waive and hold harmless the Butner Community Association and the Town of Butner and all their officers, employees and duly appointed representatives of all liability and responsibility for any injury, damage or loss sustained by participants, guests or vehicles before, during, or after the Butner Christmas Parade or as a result of my organization's participation in the parade. I agree not to file suit against the Butner Community Association, or Town of Butner. This release is binding upon me, my spouse, my dependents, successors, and administrators.

I understand that the Butner Christmas Parade reserves the right to remove any displays or deny entry to any group(s) that do not meet the standards set forth in the guidelines. I agree to allow the Butner Christmas Parade organizers use of photographs and video taken during the Parade for purposes of promoting the Parade this year and future years. I understand that the Butner Christmas Parade reserves the right to revise these regulations and/or terminate this agreement at its sole discretion. I have read, understand, and voluntarily sign this release and waiver of liability.

**SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_